

Port Phillip Bay Dive Scallop Fishery - Cost Recoverable Fisheries Regulatory Services

Version 2018/19.1

| 1. Fisheries Management Services | | | | | | | | | |
|--|--|--|--|--|----------|----------------|------------|-----------------|--|
| Function | Description | Deliverables | KPI | FTE | FTE (\$) | Operating (\$) | Total (\$) | Tot. Rec. (\$) | |
| 1.1 Set Catch Limits and Management Controls | Coordinate review of information and anaylsis used to determine stock status andconsultation with stakeholders | Stock assessment meeting with industry to discuss outcomes | | No services to be provided for 2018-19 | | | | | |
| | Preperation of material for stakeholder consultation on catch limits and management controls | Two-week statutory consultation process | | | | | | | |
| | Prepare and submit supporting information for decision-making on catch limits and management controls | Further Quota Order and Fisheries Notice (if required) | | | | | | | |
| Notify stakeholders of decisions | Notify stakeholders of decisions | | | | | | | | |
| 1.2 Operational management | Respond to stakeholder requests for information | Response to submissions | | | | | | | |
| | Proactively engage with stakeholders and manage relationships to foster improved collaborative approach to management and progress agreed initiatives | Meetings and or contact between DEDJTR fishery manager and nominated fishery stakeholder(s) | | | | | | | |
| 2. Compliance Services | | | | | | | | | |
| Function | Description | Deliverables | KPI | FTE | FTE (\$) | Operating (\$) | Total (\$) | Tot. Rec. (\$) | |
| 2.1 Inspections of licenced or authorised commercial fishers | Inspections are undertaken at any time in any location to ensure compliance. This involves: - Enforcement of size limits at the reef code level where there is clear differentiation between reefs (1 by regulation). - Enforcement of take-area reporting. - Enforcement of take when zonal or allocated quota is reached. | Using intelligence, targeted inspections conducted: · at sea, · at landing, · in transit, and · at processor. | Number of inspections for Scallop Dive (Port Phillip Bay) reported annually | 0.029 | 5,207 | 0 | 5,207 | 5,207 | |
| 3. Research Services | | | | | | | | | |
| Function | Description | Deliverables | KPI** | FTE | FTE (\$) | Operating (\$) | Total (\$) | Total Rec. (\$) | |
| 3.1 Data collection, monitoring, analysis & advice to support fisheries management decision making | Species/fishery specific surveys, projects and assessment. Includes science on biological parameters of species where specifically related to the assessment of sustainable take e.g. aging. Does not include commercial catch and effort collection. | Results provided to fisheries managers within 4 weeks of request or as part of scheduled stock assessments. | Results provided to fisheries managers within 4 weeks of request or scheduled stock assessment. | No services to be provided for 2018-19 | | | | | |
| 4. Administration Services | | | | | | | | | |
| 4.1 Licence Administration | | | | | | | | | |
| Function | Description | Deliverables | KPI | FTE | FTE (\$) | Operating (\$) | Total (\$) | Tot. Rec. (\$) | |
| 4.1.1 Quota catch recording and administration services | Administration of fisheries quota accounting (Monitoring & adjustment of quota balances via in-person reporting & IVR). | All quota balances adjusted within 24 hrs of receipt of documentation. | All quota balances adjusted within 24 hrs of receipt of | No services to be provided for 2018-19 | | | | | |
| | Monitoring & adjustment of quota (follow up on over quota, incomplete reports, calls from fishers expereincing reporting difficulties). | Provision of Duty Officer 24 hours per day. | Duty Officer available 24 hours per day | | | | | | |
| 4.2 Cost Recovery Administration Services | | | | | | | | | |
| Function | Description | Deliverables | KPI | FTE | FTE (\$) | Operating (\$) | Total (\$) | Tot. Rec. (\$) | |
| 4.2.1 Cost recovery administration | Operational costs only for the provision of secretariat service for the FCRSC (e.g. Chair's services, meeting room hire, and committee allowances for travel, accommodation and meals). | FCRSC meeting agenda and papers circulated at least a week in advance of meetings. FCRSC minutes prepared and circulated within 7 working days of meetings. | Agenda and papers circulated 2 weeks before meetings. Minutes circulated within 7 working days of meetings. | 0 | 0 | 0 | 0 | 0 | |

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|----------------------------------|-------------------------|----------|
| Prospective cost recovery system | Research Services | |
| | Compliance Services | \$ 5,207 |
| | Management Services | |
| | Administration Services | |
| | TOTAL | \$ 5,207 |

Number of licences = 1
