

1. Fisheries Management Services									
Function	Description	Deliverables	Key performance indicator**	FTE	FTE (\$)	Operating (\$)	Total (\$)	Rec.%	Tot. Rec. (\$)
1.1 Operational Management of fisheries	Prepare and provide management advice to the Fisheries Victoria Executive for decision-making.	Respond to emerging issues in fisheries management.	Implement management changes that ensure the sustainability of the fishery.	0.0497	7,842	142	7,984	100	7,984
	Proactively engage with stakeholders and manage relationships to progress actions of the Victorian Eel Fishery Management Plan 2017..	Regularly engage with stakeholders to understand the status of the fishery and set priorities for work.	Liaise with Seafood Industry Victoria twice per year to identify stakeholder issues, maintain an issues log and follow up on issues.						
	Respond to stakeholder requests for information.	Response to requests for information from stakeholders.	Acknowledge all requests within five business days of receipt including providing date for completion.						
2. Compliance Services									
Function	Description	Deliverables	Key performance indicator**	FTE	FTE (\$)	Operating (\$)	Total (\$)	Rec.%	Tot. Rec. (\$)
2.1 Inspections of licenced or authorised commercial fishers	Inspections are undertaken at any time in any location to ensure the level of compliance is proven to be at an acceptable level. The outcome of this activity maintains or raises a risk perception in the mind of any commercial fisher who is contemplating committing an offence. This leads to maximising voluntary compliance, and creates a deterrent effect.	Using intelligence, targeted inspections conducted to detect and deter non-compliance with legislation.	Number of inspections for Eels reported annually	0.0753	13,638	Included in FTE costs	13,638	100	13,638
4. Administration Services									
4.1 Licence Administration Services									
Function	Description	Deliverables	Key performance indicator**	FTE	FTE (\$)	Operating (\$)	Total (\$)	Rec.%	Tot. Rec. (\$)
4.1.1 Commercial Catch and Effort	Operation of the C&E Unit (Monitoring receipt of C&E returns; entering of details in the database; checking accuracy; printing C&E reports as required).	All data entered in the data base within 3 working days of receipt of dockets. All requests for Eel Fishery data provided within 5 working days.	Data entered within 3 working days of receipt of dockets. Requests provided within 5 working days.	0.094	12,380	667	13,047	100	13,047
4.2 Cost Recovery Administration Services									
Function	Description	Deliverables	Key performance indicator**	FTE	FTE (\$)	Operating (\$)	Total (\$)	Rec.%	Tot. Rec. (\$)
4.2.1 Cost recovery administration	Operational costs only for the provision of secretariat service for the FCRSC (e.g. Chair’s services, meeting room hire, and committee allowances for travel, accommodation and meals).	FCRSC meeting agenda and papers circulated at least a week in advance of meetings. FCRSC minutes prepared and circulated within 7 working days of meetings.	Agenda and papers circulated 2 weeks before meetings. Minutes circulated within 7 working days of meetings.	0	0	386	386	100	386

Prospective cost recovery system	Research Services	\$	-
	Compliance Services	\$	13,638
	Management Services	\$	7,984
	Administration Services	\$	13,433
	Licence Administration	\$	13,047
	Cost Recovery Administration	\$	386
	TOTAL	\$	35,055

No. of Licences = 18