

Port Phillip Bay Dive Scallop Fishery - Cost Recovery Report & Schedule 2019-20

2019-20.1

1. Fisheries Management Services											
Function	Description	Deliverables	KPI	Traffic light	Comment	FTE	FTE (\$)	Operating (\$)	Total (\$)	Rec. %	Tot. Rec. (\$)
1.1 Set Catch Limits and Management Controls	Coordinate review of information and analysis used to determine stock status and consultation with stakeholders Preparation of material for stakeholder consultation on catch limits and management controls Prepare and submit supporting information for decision-making on catch limits and management controls Notify stakeholders of decisions	Stock assessment meeting with industry to discuss outcomes Two-week statutory consultation process Further Quota Order and Fisheries Notice (if required) Notify stakeholders of decisions	No services to be provided in 2018-19			No services to be provided for 2018-19					
1.2 Operational management	Respond to stakeholder requests for information Proactively engage with stakeholders and manage relationships to foster improved collaborative approach to management and progress agreed initiatives	Response to submissions Meetings and or contact between DEDJTR fishery manager and nominated fishery stakeholder(s)									
2. Compliance Services											
Function	Description	Deliverables	KPI	Traffic light	Comment	FTE	FTE (\$)	Operating (\$)	Total (\$)	Rec. %	Tot. Rec. (\$)
2.1 Inspections of licenced or authorised commercial fishers	Inspections are undertaken at any time in any location to ensure compliance. This involves: - Enforcement of size limits at the reef code level where there is clear differentiation between reefs (1 by regulation). - Enforcement of take-area reporting. - Enforcement of take when zonal or allocated quota is reached.	Using intelligence, targeted inspections conducted: - at sea, - at landing, - in transit, and - at processor.	Number of inspections for Scallop Dive (Port Phillip Bay) reported annually			0.03	5,516	0	5,516	100	5,516
3. Research Services											
Function	Description	Deliverables	KPI**	Traffic light	Comment	FTE	FTE (\$)	Operating (\$)	Total (\$)	Rec. %	Total Rec. (\$)
3.1 Data collection, monitoring, analysis & advice to support fisheries management decision making	Species/fishery specific surveys, projects and assessment. Includes science on biological parameters of species where specifically related to the assessment of sustainable take e.g. aging. Does not include commercial catch and effort collection.	Results provided to fisheries managers within 4 weeks of request or as part of scheduled stock assessments.	No services to be provided in 2018-19								
4. Administration Services											
4.1 Licence Administration											
Function	Description	Deliverables	KPI	Traffic light	Comment	FTE	FTE (\$)	Operating (\$)	Total (\$)	Rec. %	Tot. Rec. (\$)
4.1.1 Quota catch recording and administration services	Administration of fisheries quota accounting (Monitoring & adjustment of quota balances via in-person reporting & IVR). Monitoring & adjustment of quota (follow up on over quota, incomplete reports, calls from fishers experiencing reporting difficulties).	All quota balances adjusted within 24 hrs of receipt of documentation. Provision of Duty Officer 24 hours per day.	No services to be provided in 2018-19								
4.2 Cost Recovery Administration Services											
Function	Description	Deliverables	KPI	Traffic light	Comment	FTE	FTE (\$)	Operating (\$)	Total (\$)	Rec. %	Tot. Rec. (\$)
4.2.1 Cost recovery administration	Operational costs only for the provision of secretariat service for the FCRSC (e.g. Chair's services, meeting room hire, and committee allowances for travel, accommodation and meals).	FCRSC meeting agenda and papers circulated at least a week in advance of meetings. FCRSC minutes prepared and circulated within 7 working days of meetings.	No services to be provided in 2018-19		FCRSC 47 was held on 26 July 2018 and FCRSC 48 on 27 August 2018.	0	0	0	0	100	0

Prospective cost recovery system	Management Services	
	Compliance Services	\$ 5,207
	Research Services	
	Administration Services	
	TOTAL	\$ 5,207

Number of licences = 1