



Compliment and Complaint Form

****WARNING****

Making a false complaint may be an offence under the Crimes Act 1958 or the Conservation, Forests and Lands Act 1987.

1. Is this a compliment or complaint?* Compliment Complaint

2. Your details

Return email address*

First Name*

Last Name*

Address*

Suburb*

Postcode*

Telephone

3. Does this matter relate to the conduct or professionalism of a fisheries officer?

Yes No

4. Details of the matter

Date of incident*

Time if known

Name of officer

Witness

Please describe the incident in as much detail as possible, including the date and location, name of the fisheries officer and details of any recent communications with the Victorian Fisheries Authority. ***If you require more space, please attach additional pages

5. Have you taken any action to resolve this complaint?

For example, raised your concerns with the officer or their supervisor

***If you require more space, please attach additional pages

6. What outcome are you seeking?

Please indicate what action you think should be taken to resolve your complaint e.g. explanation, further information, written apology etc.

***If you require more space, please attach additional pages

7. Are you prepared to be formally interviewed by the Authority in regards to this matter?

Yes No

8. Preferred method of communication

Would you like the Authority to respond by:

- Email
- Telephone
- Letter
- No response required

Please attach a copy of any documents or evidence you wish to provide to support this complaint.

Declaration

By ticking this box you declare that the information contained in this report is true and correct and acknowledge that it will be submitted to an authorised officer under the *Conservation, Forests and Lands Act 1987*.

PLEASE NOTE that it is an offence to give false or misleading information to an authorised officer.

Name: _____

Signed: _____

Date: __/__/__

Completed forms should be marked as “confidential” and sent to:

Director Education & Enforcement

Victorian Fisheries Authority

PO Box 114, Queenscliff, Vic, 3225

Email: enforcement@vfa.vic.gov.au