

Gippsland Lakes Mussel Dive Fishery – Schedule of Cost Recoverable Fisheries Regulatory Services

Version 2018/19.1

1. Fisheries Management Services									
Function	Description	Deliverables	Key performance indicator	FTE	FTE (\$)	Operating (\$)	Total (\$)	Rec.%	Tot. Rec. (\$)
1.1 Operational Management of fisheries	Prepare and provide management advice to the Fisheries Victoria Executive for decision-making.	Respond to emerging issues in fisheries management.	Implement management changes that ensure the sustainability of the fishery.	0.00505	797	712	1,509	100%	1,509
	Proactively engage with stakeholders and manage relationships to foster improved collaborative approach to management and progress agreed initiatives.	Regularly engage with stakeholders to understand the status of the fishery and set priorities for work.	Liaise with Seafood Industry Victoria twice per year to identify stakeholder issues, maintain an issues log and follow up on issues.						
	Preparation of material for stakeholder consultation and logistics for organising meetings.	Meeting/ consultation with stakeholders on the management response to stock status report.	Management meeting with stakeholders by 31 Mar 2019.						
	Respond to stakeholder requests for information.	Response to requests for information from stakeholders.	Acknowledge all requests within five business days of receipt including providing date for completion.						
2. Compliance									
Function	Description	Deliverables	Key performance indicator	FTE	FTE (\$)	Operating (\$)	Total (\$)	Rec.%	Tot. Rec. (\$)
2.1 Inspections of licenced or authorised commercial fishers	Inspections are undertaken at any time in any location to ensure the level of compliance is proven to be at an acceptable level.	Using intelligence, targeted inspections conducted: • at sea, and	Number of inspections for Bait (Gippsland Lakes Mussel Dive) reported annually	0	0	Included in FTE costs	0	100%	0
	The outcome of this activity maintains or raises a risk perception in the mind of any commercial fisher who is contemplating committing an offence.	• at landing, to detect and deter non-compliance with legislation.							
4. Administration Services									
4.1 Licence Administration Services									
Function	Description	Deliverables	Key performance indicator	FTE	FTE (\$)	Operating (\$)	Total (\$)	Rec.%	Tot. Rec. (\$)
4.1.1 Commercial Catch and Effort	Operation of the C&E Unit (Monitoring receipt of C&E returns; entering of details in the database; checking accuracy; printing C&E reports as required).	All data entered in the data base within 3 working days of receipt of dockets.	Data entered within 3 working days of receipt of dockets.	0.0048	632	74	706	100%	706
		All requests for the Bait (Gippsland Lakes Mussel Dive) Fishery data provided within 5 working days.	Requests provided within 5 working days.						
4.2 Cost Recovery Administration Services									
Function	Description	Deliverables	Key performance indicator	FTE	FTE (\$)	Operating (\$)	Total (\$)	Rec.%	Tot. Rec. (\$)
4.2.1 Cost recovery administration	Operational costs only for the provision of secretariat service for the FCRSC (e.g. Chair’s services, meeting room hire, and committee allowances for travel, accommodation and meals).	FCRSC meeting agenda and papers circulated at least a week in advance of meetings.	Agenda and papers circulated 2 weeks before meetings.	0	0	43	43	100%	43
		FCRSC minutes prepared and circulated within 7 working days of meetings.	Minutes circulated within 7 working days of meetings.						

Prospective cost recovery system	Compliance	\$0
	Management	\$1,509
	Licence Administration	\$706
	Cost Recovery Administration	\$43
	TOTAL	\$2,258
	Total after Small Operator concession^	\$553

Number of Licences = 2

